Community service hours log

EXAMPLE

Write one line for each time you volunteer. Have the supervisor initial the line before you leave.

NAME	GRADE OR CLASS YEAR	SCHOOL YEAR
Priya Natarajan	11th grade	2026-27

CLUB, SCHOOL OR PROGRAM	HOURS GOAL	ADVISOR
Key Club	20 by May 1	Ms. Alvarez

Date	Organization or event	What you did	Time in	Time out	Hours	Running total	Supervisor initials
9/12/26	Food pantry sorting	Sorted canned goods by date	9:00	11:45	2.75	2.75	RT
9/19/26	Beach cleanup at the pier	Trash pickup, weighed bags	8:30	11:15	2.75	5.50	JL
9/30/26	Reading buddies	Read with 2nd graders	3:30	4:45	1.25	6.75	MA
10/3/26	Animal shelter	Walked dogs, cleaned kennels	10:00	1:15	3.25	10.00	SP
10/17/26	Fall fundraiser walk	Water table (overnight)	6:30 pm	12:15 am	5.75	15.75	RT
10/24/26	Community garden workday	Built raised beds	9:00	12:30	3.50	19.25	CA
10/31/26	Food pantry sorting	Stocked shelves, left at noon	9:00	12:00	3.00	22.25	RT
11/4/26	Library homework help	Tutored 6th grade math	3:15	4:45	1.50	23.75	MA

HOURS ON THIS PAGE	CARRIED FROM LAST PAGE	TOTAL SO FAR	CHECKED BY (OFFICER)
23.75	0	23.75	

Running total: add this line's hours to the running total on the line above. Keep every page until your hours are approved.

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NAME | GRADE OR CLASS YEAR | SCHOOL YEAR

CLUB, SCHOOL OR PROGRAM | HOURS GOAL | ADVISOR

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